



# UNIVERSITY OF GEORGIA

## Associate Vice President for Instruction

The University of Georgia (UGA) seeks a dedicated and highly motivated professional to serve as an Associate Vice President for Instruction. The position will report to the Vice President for Instruction. The Office of Instruction is responsible for supporting teaching, advising, and student learning on UGA's main and extended campuses. The Office of Instruction provides critical student academic services, from recruitment through graduation as well as faculty support related to teaching and curricular matters. It is charged with empowering instructors and students to enhance the teaching and learning environment across campus, to champion new ideas and methods for teaching and learning, and to prepare students to understand and navigate the global world in which they live, work, and learn. More information about the Office of Instruction can be found at <https://ovpi.uga.edu/>.

### Responsibilities:

- Overseeing a portfolio of offices within the Office of Instruction, including Academic Advising, the Center for Teaching and Learning, the Office of Service Learning, the First Year Odyssey Program, and the Division of Academic Enhancement.
- Taking primary responsibility for the implementation and annual assessment of the Office of Instruction Diversity and Inclusive Excellence Plan.
- Working collaboratively with the other Associate Vice Presidents of Instruction to achieve strategic goals, including those related to retention and student success.
- Acting as a liaison between administrative and academic units that work closely with the Office of Instruction.

### Required Qualifications:

- A terminal degree.
- A demonstrated record of excellence in teaching, research, and service, and be eligible for appointment as full professor with tenure at time of appointment.
- At least two years of administrative experience as a Department Head, Associate Dean, or leader of a large center, institute or unit in a university setting.

For more information regarding the rank and tenure on appointment, please see the [UGA Guidelines for Appointment, Promotion and Tenure](#).

### Relevant/Preferred Education and Experience:

- At least two years of experience working with university-level committees and/or stakeholders from multiple academic disciplines.
- Recognition for instructional excellence.

### Preferred Knowledge, Skills, Abilities and/or Competencies

- An energetic and enthusiastic academic leader with a successful record of administrative leadership in higher education.



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- A thorough understanding of the instructional goals for a large public research university.
- A principled advocate for the institution's instructional excellence mission.
- Deep commitment to diversity, equity and inclusion.
- The ability to work independently and efficiently.
- A strong manager with good fiscal skills.
- A results-oriented individual skilled at problem solving.
- The ability to leverage innovative solutions using data to execute strategic instruction initiatives and outcomes.
- Demonstrated ability to work collaboratively with multiple stakeholders across campus to achieve positive outcomes.

Since our founding in 1785, the University of Georgia has operated as Georgia's oldest, most comprehensive, and most diversified institution of higher education (<https://www.uga.edu/>). The proof is in our more than 235 years of academic and professional achievements and our continual commitment to higher education. UGA is currently ranked among the top 20 public universities in U.S. News & World Report. The University's main campus is located in Athens, approximately 65 miles northeast of Atlanta, with extended campuses in Atlanta, Griffin, Gwinnett, and Tifton.

UGA employs approximately 1,800 full-time instructional faculty and more than 7,700 full-time staff. The University's enrollment exceeds 40,000 students including over 30,000 undergraduates and over 10,000 graduate and professional students. Academic programs reside in 18 schools and colleges, as well as a medical partnership with Augusta University housed on the UGA Health Sciences Campus in Athens.

As one of the top public universities in the nation, UGA offers a culture of academic excellence and opportunity made all the richer by our renowned faculty, diverse community of scholar-citizens, and vibrant student life program.

**Applications:** Applicant screening will begin immediately. Candidates are encouraged to submit their materials by Thursday, February 23, 2023; however, screening will continue until the position is filled. The application packet should include a cover letter detailing how the applicant's credentials and experience meet the needs, responsibilities, and qualifications stated above; a current resume; and contact information for three references (who will not be contacted without further correspondence with the applicant).

All applicants must apply online at <https://www.ugajobsearch.com>. Please see the job posting at: <https://www.ugajobsearch.com/postings/294121>

To request a descriptive **Opportunity Profile** for this position, provide a nomination, or seek additional information, please contact Anjanette Russell, Primary Consultant with the UGA Search Group, at [adsmith@uga.edu](mailto:adsmith@uga.edu) or 770-596-7596. Letters of recommendation or a simple nomination should include the name and contact information for the nominee.

*The University of Georgia is an Equal Opportunity/Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, ethnicity, age, genetic information, disability, gender identity, sexual orientation or protected veteran status. Persons needing accommodations or assistance with the accessibility of materials related to this search are encouraged to contact Central HR (HRWeb@uga.edu).*