

## Instructor

## Position Announcement

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| <b>Proposed Start Date</b>                  | 09/16/2021  |
| <b>Rank</b>                                 | E - Instructor  |
| <b>Working Title</b>                        | Instructor  |
| <b>Position Number</b>                      | D91554  |
| <b>Representation</b>                       | AU - AAUP   |
| <b>Faculty Type</b>                         | Non-Tenure Track Continuous   |
| <b>Fixed Term End Date:</b>                 |   |
| <b>Position FTE</b>                         | 1.0   |
| <b>Term of Service</b>                      | 9 month   |
| <b>Brief Description of PSU/School/Dept</b> | <p>Portland State University is Oregon's most affordable public research university, located in the heart of one of America's most dynamic cities. Our mission to "let knowledge serve the city" reflects our dedication to turning ideas into action — in Portland and around the world. The city is our campus, giving students unmatched access to career connections, a vibrant cultural scene and hands-on learning experiences with hundreds of community partners.</p> <p>More than 27,000 students from all backgrounds bring diverse perspectives to our classrooms and <a href="#">campus life</a>, from the tree-lined Park Blocks to the bustling Urban Plaza and state-of-the-art science labs. We are proud of our world-class faculty, groundbreaking research and international reputation for excellence in sustainability, community engagement and innovation.</p> |

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| <b>Position Summary</b> | <p>The position is for a full time, non-tenure-track faculty Instructor in the Biology Department. The Instructor will teach mixed-majors introductory biology lecture and laboratory courses at Portland State University. This position involves teaching introductory lectures in Allied Health or a similar introductory lecture, developing coursework, and implementing the overall academic goals of the Department and University. Instruction of courses with laboratory sections requires collaboration with other faculty to maintain a consistent level of education across all lab sections. Reporting directly to the Biology Department Chair, the Instructor will interact directly with the other lecture course instructors, undergraduate students, laboratory preparators, graduate students, departmental faculty, and may have interactions outside of the Department with other schools within Portland State University on a daily basis.</p> <p>The PSU Biology Department consists of both tenure-track faculty and non-tenure-track instructional faculty, in addition to an excellent staff including 3 Laboratory Preparators. The faculty in the department carry out diverse research projects and often collaborate with other faculty in other units, at the neighboring Oregon Health &amp; Sciences University, and beyond. This department covers a broad spectrum of biology, from molecules and cells to tissues and organisms to populations and ecosystems. Faculty, Ph.D. and M.S. students and undergraduate scholars conduct research on topics including applied conservation biology, biology education, cell, and organismal physiology, ecology and evolutionary biology, and immunology.</p> <p>The instructor will be responsible for working collaboratively with other faculty and staff to ensure inclusive, high-quality lecture and laboratory learning experiences for our students. The Instructor will teach multiple sections within Biology labs and work collaboratively with the Laboratory Preparator who will prepare the reagents, supplies and equipment needed for carrying out lab instruction. Additionally, the Instructor is responsible for responding to student inquiries both inside and outside of the laboratory and offering guidance to Graduate Teaching Assistants as appropriate. The Instructor will work with other team members in a communal and professional atmosphere that encourages innovation and inclusivity while consistently maintaining a high standard to keep biology courses operating at a high level of educational outreach for the development of undergraduates.</p> <p>Article 18 Section 2 of the AAUP collective bargaining agreement provides more details about</p> |
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non-tenure-track continuous appointments:

<https://drive.google.com/file/d/1pjLAW9oIB9q4lcYL9t7lh1kSMLMSkRyx/view>

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| <b>Primary Activity</b>  | I - Instructional  |
| <b>Minimum Qualifications</b>  | <ul style="list-style-type: none"> <li>• A PhD degree in Biology, Biology Education, or related field</li> <li>• Laboratory teaching experience</li> <li>• Experience with or willingness to learn and apply evidence-based teaching practices</li> <li>• Experience with or willingness to learn and apply culturally-responsive teaching strategies that build students' sense of belonging</li> <li>• Proven ability to work in complex frameworks, analyze and prioritize elevated levels of information and convert ideas and objectives into actions</li> <li>• Demonstrated ability to communicate effectively, orally and written with a diverse population</li> <li>• Flexibility; ability to work cooperatively with others and adapt well to changes</li> <li>• Computer skills including Microsoft Office and web-based tools for collaboration and communication</li> <li>• Strong Knowledge of scientific principles and laboratory practices; first aid procedures for laboratory-related accidents</li> <li>• Ability to self-direct and function as part of a team of classified staff, faculty and students</li> </ul> |
| <b>Preferred Qualifications</b>  | <ul style="list-style-type: none"> <li>• Experience working in a clinical or research laboratory setting</li> <li>• Knowledge of supervisory practices</li> </ul>  |
| <b>Key Cultural Competencies</b>   | <ul style="list-style-type: none"> <li>• Creates an environment that acknowledges, encourages and celebrates differences.</li> <li>• Functions and communicates effectively and respectfully within the context of varying beliefs, behaviors, orientations, identities and cultural backgrounds.</li> <li>• Seeks opportunities to gain experience working and collaborating in diverse, multicultural, and inclusive settings with a willingness to change for continual improvement.</li> <li>• Adheres to all PSU's policies including the policies on Prohibited Discrimination &amp; Harassment and the Professional Standards of Conduct.</li> </ul>  |
| <b>Environmental Stewardship</b>   | Contributes to a culture of environmental stewardship, practices resource conservation, and actively works toward achieving long-term sustainability goals.  |
| <b>Professional Standards of Conduct</b>                                 | At Portland State University, all employees are expected to conduct themselves in a professional manner which maintains a safe, respectful, and productive environment for faculty, students, administrators, and staff. It is the responsibility of every member of the Portland State University community to conduct themselves in accordance with our PSU Professional Standards of Conduct which are available at <a href="http://www.pdx.edu/hr/professional-standards-conduct">www.pdx.edu/hr/professional-standards-conduct</a> .  |
| <b>Total Compensation Range &amp; Benefits Statement</b>                 | <p>The starting annual salary rate for this position will be between \$46,071 and \$55,966. The starting salary may be negotiable above this range, however it will be dependent upon the knowledge, experience, skills and abilities of the chosen candidate, the budget of the hiring department, and approval from HR.</p> <p>PSU's excellent benefits package includes 95% premium paid healthcare; a generous retirement and vacation package; and reduced tuition rates for employee, spouse or dependent at any of the Oregon Public Universities. Please visit the Total Compensation Calculator to see the added value of PSU's employee benefits: <a href="https://www.pdx.edu/human-resources/psu-total-compensation-calculator">https://www.pdx.edu/human-resources/psu-total-compensation-calculator</a></p>  |
| <b>Additional Information</b>  |  |
| <b>Additional Application Instructions (deadlines, etc.)</b>             | <ul style="list-style-type: none"> <li>• For other 2, please upload a sample syllabi</li> <li>• Please provide the names and contact information for three professional references.</li> </ul>   |
| <b>Does this position require the employee to drive a motor vehicle?</b> | No   |
| <b>Background Check Required</b>   | Yes  |
| <b>If you have questions</b>   | If you have questions please reach out to the search coordinator Melissa Scholl <a href="mailto:schollm@pdx.edu">schollm@pdx.edu</a>   |

**Posting Close Date**

**Projected Close Date for Posting** Open Until Finalists Identified

**Application screening begins** 07/12/2021

**Will you consider an ABD applicant for this position?** Yes

**If yes, when must the degree be earned?** No later than 9/15/2021

**If necessary, would you be willing to sponsor the successful applicant for permanent US residence, now or in the future?** No

## Reference Requests

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**Accept References** Yes

**Minimum Number of References** 3

**Maximum Number of References** 3

**Cutoff Date**

**Special Instruction for Reference Provider**

## Supplemental Questions

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Required fields are indicated with an asterisk (\*).

1. \* Please name the specific field/discipline in which you received (or will receive) your Ph.D.  
(Open Ended Question)
2. \* If you are ABD, when do you expect your degree to be conferred?  
(Open Ended Question)
3. \* How did you first find out about this position?
  - PSU website
  - Indeed
  - Chronicle of Higher Education
  - Higher Ed Jobs
  - HERCJobs
  - Referral
  - Professional Listserv- please specify in comment box in the next question
  - Professional Journal- please specify in comment box in the next question
  - Other- please specify in comment box in the next question
4. If you selected Other, please describe.  
(Open Ended Question)

## Applicant Documents

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### Required Documents

1. Curriculum Vitae
2. Other 2 (describe)

3. Cover Letter
4. Statement of Teaching Interest

**Optional Documents**