

Call for Workshop Proposals:

The Society for the Advancement of Biology Education Research (SABER) invites you to submit proposals for workshops to be held just prior to and in conjunction with the annual National Meeting. Review these guidelines when preparing and submitting your proposal. In the three sections below, you will find:

- A. A summary of the format and procedures for submitting a proposal
- B. An overview of the evaluation criteria used by reviewers to select proposals
- C. Additional instructions and considerations for preparing your proposal

It is the responsibility of the individual submitting an abstract to review the guidelines below.

A. Proposal Format

Workshops are intended to provide attendees with skills to enhance their DBER research approaches. They should be interactive and participant-centered. You should consider your audience at SABER (Faculty, post-docs, grad students, etc. who engage in DBER) and choose a topic that you think will be most broadly applicable; however, niche topics that may be novel and have potentially broad interest will certainly be considered. Workshops are intended to last 3 hours and be held in the morning prior to the opening of the SABER meeting.

Based on feedback from the SABER community, we have created a list of potentially relevant workshop topics. If you feel that you have a workshop on a DBER research approach of interest not listed here, feel free to submit it in the “other” category.

- Quantitative and Qualitative Research Design Methods and Procedures (e.g., using quasi-experimental approaches, building and using emergent coding schemes)
- Quantitative and Qualitative Research Design Theory and Methodology (e.g., introduction to designing research questions)
- Statistics - determining appropriate approaches or on a specific approach
- Statistics - logistics of using programs (e.g., R-tutorial)
- Choosing/evaluating/creating assessments or instruments (e.g., EFA/CFA validation)
- Other: please define

Your proposal should include the following

- Category (using the list above)
- Title
- Authors/Presenters and qualification statements: Provide a short biography for each facilitator, describing their experience and expertise relevant to the proposed workshop. (limit to 2000 characters, including spaces)

- Abstract: Abstract to be used in the conference program (limit to 4000 characters, including spaces)
- Expected Learning Outcomes: List up to 5 tangible workshop outcomes (limit to 1000 characters, including spaces)
- Workshop timeline and description of activities with participant engagement techniques. Explain how the workshop will actively engage participants. This component is critical. Workshops are not intended to be extended talks and should involve participant activities for the majority of the three-hour session. (limit to 2000 characters, including spaces)

B. Additional Instructions

1. You may submit as many proposals as you would like, but please limit it to one workshop per lab group. (Please note: Workshop facilitators can also apply for long/short talks, posters, and roundtables)
2. When you are ready to submit your proposal online, carefully follow the instructions detailed on the submission site for uploading your proposal.
3. When you submit your proposal online, you will be prompted to identify the category in which it best fits. Your selections will help facilitate reviewer assignment and session organization. If you select "other", you may not be matched with reviewers who share similar research interests and expertise.
4. Workshop attendees will pay a \$35 fee to attend your workshop (SABER will collect this fee). SABER will handle room logistics as well. Lunch is not a component of the workshop schedule. You will also be provided with a discounted registration fee to thank you for your time and expertise.

C. Evaluation Criteria

All proposals will be reviewed by multiple reviewers from the SABER community. These reviewers will recommend proposals based on the below rubric established by the SABER Abstract Committee and final decisions will be made by the Abstract Committee.

Category	Questions	Score
Authors/Presenters and qualification statements	<ul style="list-style-type: none"> • Does it include clear statements of the qualifications of the presenters? • Do the presenters have expertise in the area of their presentation. 	0 1 2 3

	<ul style="list-style-type: none"> • Is there evidence provided of their expertise (e.g., peer-reviewed publications, presentations at other organizations, Department of University appointments, grants, certificates or licenses, etc.) 	
Abstract	<ul style="list-style-type: none"> • Does the topic have broad appeal to the SABER community? • Does the workshop aim to teach or share usable information and/or tools that are directly applicable to DBER research? 	0 1 2 3
Expected Learning Outcomes	<ul style="list-style-type: none"> • Did they clearly state learning objectives? • To their activities align with these objectives? • Are their learning objectives written in terms of higher-order thinking skills? 	0 1 2 3
Description of activities with Participant engagement techniques	<ul style="list-style-type: none"> • Does it have a well-articulated description that seems plausible and appropriate to the topic being taught? • Does it incorporate elements of interactivity and use approaches that would facilitate learning? • Does it explicitly communicate ways in which the design will engage participants? 	0 1 2 3